

**SRI AUROBINDO COLLEGE  
(UNIVERSITY OF DELHI)  
MALVIYA NAGAR, NEW DELHI-110017.  
TENDER NOTICE**

The under mentioned scrap items are to be disposed/written off "AS IS WHERE IS BASIS" with details of terms and conditions as under:-

**Iron, Wooden, e-waste and Misc. items - 01 lot in the College Campus.**

**Terms and Conditions:-**

1. Sealed Bid should be submitted in the name of Principal, Sri Aurobindo College (University of Delhi), Malviya Nagar, New Delhi-110017, super scribed as 'Quotation for Scraps'. The Bidder must be registered with Metal Scrap Trading Corporation (M.S.T.C), GST and Income Tax Authority.
2. The bidder should submit self attested copy of the M.S.T.C Registration Certificate and its validity with address proof.
3. The Bidder should clearly mentioned the valid GST No./PAN No.
4. Bidder must submit a Demand Draft for Rs.5,000/- (Rupees Five Thousand Only) as Security Deposit amount in the name of Principal, Sri Aurobindo College, which will be refunded on the same day i.e. after finalization of the process's except the highest bidder & 2nd bidder.
5. Last date for submission of bid is 15<sup>th</sup> March 2019 till 11.00 A.M.
6. The Bid must be submitted in the Administration office of the College till 11:00 A.M.
7. The tender will be opened on the same date/day at 11.30A.M.
8. The Tender will be offered to the highest bidder.
9. Incomplete Bid in any manner or submitted after due date would be summarily rejected.
10. The college will not be responsible for any postal delay or delay because of whatsoever reasons may be.
11. The bidder can Physically inspect the scrap till 14<sup>th</sup> March 2019, between 10:00 A.M. to 3:00 P.M. on any working day in the college and after that day no inspection will be allowed.
12. The full and final amount of the bid must be deposited by the successful bidder within 24 Hrs. after the bid and lifting of the scrap lots, site must be cleared within two days.
13. The amount has to be deposited in the shape of an Online/NEFT/Bank through as full and final payment.
14. Bidder is responsible for labour charges such as for packing and loading, if any.
15. In case the highest bidder will not lift the scraps within stipulated period the earnest money will be forfeited and the next higher bidder will be invited and so on.
16. The College reserves the right to reject any tender and may even cancel the process at any stage without assigning any reason thereof.
17. The college reserves the right to (i) Discontinue/terminate the process at any stage without being liable to any one and assigning any reason; (ii) And Exclude the party from any consideration if the documents/information is not provided as required or incomplete or lacking or the college has sufficient ground that it can go against the college interests at any stage; and (iii) Take the appropriate steps action as warranted from time to time if not satisfied with the work or supplier and delivery of services as per rules in the interest of the college.

Please provide the details of the firm/company as per the "Annexure-I attached.

College Notice Board website &  
University of Delhi website  
*[Signature]*

  
**प्राचार्य/Principal**  
**PRINCIPAL (OFFG.)**  
श्री अरुबिन्द महाविद्यालय  
**SRI AUROBINDO COLLEGE**  
मालवीय नगर, नई दिल्ली-17  
Malviya Nagar, New Delhi-17

Revised

Annexure-I

**Bid for Disposal of Items to be submitted in original, signed and stamped**

S. No.	Particulars	
1.	Name of Vendor	
2.	Address and E-mail Id	
3.	Mobile Number	
4.	Details of Authorized Person & Authority Certificate	
5.	Vendor's Bank Details	
	Name of the Bank	
	Account Number	
	IFSC Code No.	
	Branch	
6.	PAN No. (Attach a copy)	
7.	TIN No. (Attach a copy)	
8.	Registration/License Number issued by MSTC Copy	
9.	Terms and Conditions mentioned in the tender document are acceptable (Certificate Attach)	Yes/No (Certificate/Undertaking attach)
10.	Security of Rs.5,000/- submitted through Demand Draft	Yes/No
11.	Demand Draft details: Bank Name & Branch DD No. Date of Issue	
12.	I undertake that all E-waste& Electrical & Iron, Wooden & Misc. will be disposed off as per Govt. of India rules	Yes/No (Certificate/Undertaking attach)
13.	I will bear all the required Labour/Duties, Charges for packing, loading and transport etc.	Yes/No (Certificate/Undertaking attach)

S. No.	Quotation Price	Rs.
1.	Iron, Wooden, E-waste & Misc. Items	
	<b>Total</b>	

Signature and Seal of Vendor

Date:  
Place: